

Notices to Members

No. 12 - Weekend Duty Officer

February 2004

Dear Sirs

Weekend Duty Officer

From 21 February 2004 our London office will no longer be open on Saturday mornings. In line with existing arrangements for contact out of office hours, Members and Correspondents are encouraged to contact the Claims Group direct whenever possible (using the contact numbers in the List of Correspondents, the Rule Book or on the West of England web site). There will now, in addition, be a weekend duty officer (by rota) contactable on mobile phone number **(+44) (0)7795 116602** to deal with any urgent matters if Members or Correspondents are unable to contact the appropriate Claims Group.

Yours faithfully

**The West of England Ship Owners
Insurance Services Limited**
(As Managers)

J M Stevenson
Director